

Executive Committee Minutes – 12/02/2025

Attending: Billy Penn, Delores Garbarini, Vicky Aranda, Kay Hampton, Steve Lindner, Vicky Branscome



1. Old Business

- a. Membership Drive – Vicky
 - A task force to simplify process will be formed
- b. Communications calendar – Vicky Aranda
 - Calendar on Google Drive
 - Access to volunteer leadership
 - Vicky sets dates/deadlines on calendar
 - Agenda items sent to Secretary

2. New Business

- a. New Garden Area in Neighborhood 3 – Billy Penn
 - Available in mid-2026
 - Near Trailside Commons building
 - Future discussions as more information became available
- b. Video – Vicky Aranda
 - Vicky will work on a short video to be used as marketing/informational needs arise.
- c. January Program – Peggy Threadgill
 - *Gardenuity* Program will be presented by founder
 - Focusing on Stress, Health and wellness
 - Carol will advise RAC Health & Wellness Committee and ask for attendance/support.
- d. Club Ambassador Program – Delores Garbarini
 - A pilot program to meet with new residents and prospective residents to show the gardens and greenhouse and answer questions.
 - Other duties such as publicize Garden Club by appearing on Monday TV show
 - Billy Penn was invited to be the first ambassador in this pilot program.

Business Meeting Minutes – 12/02/2025

Meeting called to order at 10am.



1. Approval of Minutes

- Minutes were approved as posted on website

2. Treasurer's Report

- \$3,185.33 (includes all expenses to date)

3. Operations Manager's Reports

a. Greenhouse – Billy Penn

- Make sure to weed under your greenhouse shelf
- New cabinet at north end of greenhouse is for chemicals
- Greenhouse volunteers will work Friday, 12/5 @ 10am

b. East Garden – Steve Lindner

- Some weeding continues and all are getting ready for fill/till process to take place

c. West Garden – Vicky Branscome

- Let your manager know where you have fire ants. There is new, organic prevention that is available. Your manager will apply to infested areas.

d. Far West Garden – Kay Hampton

- Clean out beds before fill and till. Those relinquishing their spot are responsible for removing weeds. If help needed, contact your manager.

e. Cutting Garden – Sandy Balch

- Cutting garden resting for the winter. All Highland Springs residents can cut flowers from the cutting garden during the blooming season.

4. New Business

a. Report on New Garden area

- Billy announced there will be a new garden area in Neighborhood 3. The shed is already built (including electricity). The new raised beds are 2'x2'x6' and will be tentatively available in mid to late 2026.

b. Introduction of new members

New members introduced themselves and gave a brief update on their gardening experience.

5. Old Business

a. Fill & Till

- Helon brought a sample of the compost to be used in fill and till for members to see. She believes Southern Botanical made an excellent choice for fill and till.
- Vicky Branscome showed members the charts to be used to indicate how your garden space is to be handled for fill & till.
- The landscape company will use these charts to do the fill and till process. Garden Club members will be informed of the date of fill and till so that members can be present if they choose.

b. Installation of Officers

- Billy Penn, president, was honored with a plaque thanking him for three years of excellent leadership to the Garden Club.
- New officers:
Delores Garbarini, president; Peggy Threadgill, vice-president;
Carol Goodman, secretary; Vicky Aranda, treasurer.

c. Lottery

The lottery process was carried out per by-laws, and members were assigned to beds and/or shelves in the greenhouse.

Meeting adjourned at 11:01am.